

SHEPHERDS THEOLOGICAL SEMINARY  
CARY, NC

APPLICATION FOR EXTENSION  
Due no later than the last week of the semester

I. STUDENT

Student's name \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_

Semester (circle):      Fall      Winter Session      Spring      Summer      Year \_\_\_\_\_

Course Number \_\_\_\_\_

Course Title \_\_\_\_\_

Instructor's Name \_\_\_\_\_

Reasons for Incomplete \_\_\_\_\_

\_\_\_\_\_

II. INSTRUCTOR

Work to be Completed \_\_\_\_\_

\_\_\_\_\_

Deadline Date \_\_\_\_\_

Course Grade if Work is Not Completed: \_\_\_\_\_

III. CONTRACT

This form is considered to be a contract. If work is not completed by the deadline, the course grade automatically is changed to the grade specified above.

\_\_\_\_\_

Students' Signature

Date \_\_\_\_\_

\_\_\_\_\_

Instructor's Signature

Date \_\_\_\_\_

\_\_\_\_\_

Vice President of Academic Affairs Signature

Date \_\_\_\_\_

*Disbursement: Copies to Registrar's Office      Student      Instructor*